24/7 Badge-ID Access: Policy & Guidelines

- To stay in the library past public closing time and be in the library during after-hours, you must physically have and be able to present one of the badges listed below. Only individuals with one of the badges listed receive after-hours and 24/7 status. No exceptions.

- The campus badging process of sponsorship from an Anschutz School/department grants you the badge to have 24/7 library access. The library does not determine who qualifies for these badges, nor does HSL sponsor ID badges for the purposes of 24/7. 24/7 is primarily intended for Anschutz students and faculty/staff.

- Members of the public are NOT allowed to stay in the library after public closing hour. Those in the building at closing without proper ID (as defined by this policy) will be directed to exit immediately and must abide with this directive. Police doing rounds of the building after hours will dismiss you from the library if you do not have your ID badge.

- University of Colorado Denver Downtown students with proper campus badge [see reverse] will be allowed to remain in the building after closing. CU Denver Downtown students who leave after closing cannot badge back into the library.

- Students/faculty/staff directly affiliated with the Anschutz Medical Campus (with AMC-type badges) may leave and reenter the facility using the badge reader at the entrance of the library.

- Individuals must be able to show their own University badge ID. No piggybacking off other IDs.

- Friends and family (including fiancées, spouses, siblings, and children) are not allowed in the library after closing. Your campus ID badge only grants you 24/7 ability — NO EXCEPTIONS.

- The service desk closes when the building closes; library staff are unavailable until the library reopens.

- Library materials/equipment may not be removed from the building after closing. The library will actively pursue violators of this provision.

- After-hours, the facility is intended for quiet study and research. Users are expected to use the facility according to the library’s conduct policy [http://hsl.ucdenver.edu/policies/conduct]. ID badges should be worn visibly, as per university policy.

Safety, Security & Other Tips

- Be aware of others outside when entering the library. Do not allow other people in with you.

- Do not leave your belongings unattended.

- If you notice suspicious activity or suspect that unauthorized individuals are in the library after closing, contact campus police immediately at 303-724-4444.

- Red emergency phones are on every floor outside each restroom. In case of emergency, call 9-1-1.

- Yellow panic alarms: Lift the cover for an audible local alarm. When red PUSH button is pressed, 9-1-1 alert to police is triggered & blue strobes will flash. When the cover is closed, the audible alarm ceases.

- Emergency call buttons are on the panel of the outside badge reader at the entrance. If your badge does not let you into the building use the buttons or call 303-724-4444. Elevators provide emergency call out buttons if needed.
I. Badges that allow staying after close + badge in through front door:

- JOHN DOE
  - STUDENT
  - MD PROGRAM
  - SCHOOL OF MEDICINE
  - University of Colorado Denver | Anschutz Medical Campus
  - EXPIRES 4/26/2016
- JOHN DOE
  - STUDENT INTERN
  - CCM - CLAR - RESEARCH
  - COLORADO STATE UNIVERSITY
  - University of Colorado Denver | Anschutz Medical Campus
  - EXPIRES 4/26/2016
- JOHN DOE
  - PHD
  - PROFESSOR
  - GASTROENTEROLOGY - DOM
  - SCHOOL OF MEDICINE
  - University of Colorado Denver | Anschutz Medical Campus
  - EXPIRES 4/25/2016
- JOHN DOE
  - ADMINISTRATIVE ASSISTANT
  - DERMATOLOGY
  - SCHOOL OF MEDICINE
  - University of Colorado Denver | Anschutz Medical Campus
  - EXPIRES 4/26/2016
- JOHN DOE
  - GME RESIDENT, PHYSICIAN
  - INTERNAL MEDICINE
  - SCHOOL OF MEDICINE
  - University of Colorado
  - Anschutz Medical Campus
  - EXPIRES 4/26/2016

II. Other Badges (2) which allow you to remain in the building after closing:

- SMILEY FACE
  - POSTDOCTORAL FELLOW
  - CARDIOLOGY - DOM
  - SCHOOL OF MEDICINE
  - University of Colorado Denver | Anschutz Medical Campus
  - EXPIRES 2/6/2020
- JOHN DOE
  - DIAN
  - ADMINISTRATION
  - COLLEGE OF NURSING
  - University of Colorado Denver | Anschutz Medical Campus
  - EXECUTIVE
- JOHN DOE
  - VISITING FELLOW
  - DERMATOLOGY - SOM
  - UNIVERSITY OF COLORADO HEALTH
  - University of Colorado Denver | Anschutz Medical Campus
  - AFFILATE
- SMILEY
  - TEST MARTINEZ 01
  - TITLE
  - PROGRAM, SCHOOL ORGANIZATION
  - HOME ORGANIZATION INSTITUTION
  - University of Colorado
  - Anschutz Medical Campus
  - VISITOR
  - EXPIRES 2/5/2020

Last revision: 2/14/2018