**Policy**

- Members of the public are NOT allowed after hours. Those in the building at closing without proper University ID will be directed to leave the building immediately and must abide with this directive. Police doing rounds of the building after hours will dismiss you from the library if you do not have your ID badge.

- Anschutz and University of Colorado Denver Downtown students with proper campus badge [see reverse] will be allowed to remain in the building after closing. Students/faculty/staff directly affiliated with the Anschutz Medical Campus (with AMC-type badges) may leave and reenter using the badge reader at the entrance of the library. CU Denver Downtown students who leave after closing cannot badge back into the facility.

- University of Colorado Hospital and Children’s Hospital affiliates are NOT permitted to remain in the building after closing unless they qualify for and have a UCD Anschutz ID issued from Bldg. 500 security.

- Friends and family (including fiancées, spouses, siblings, and children) are not allowed in the library after closing. — **NO EXCEPTIONS**

- **Individuals must be able to show their own University badge ID. No piggybacking off other IDs.**

- The service desk closes when the building closes; library staff are unavailable until the library reopens.

- Library materials/equipment **may not** be removed from the building after closing. The library will actively pursue violators of this provision.

- After-hours, the facility is intended for quiet study and research. Users are expected to use the facility according to the library’s conduct policy [http://hsl.ucdenver.edu/policies/conduct]. ID badges should be worn visibly, as per university policy.

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**Safety, Security & Other Tips**

- **Be aware of others outside when entering the library. Do not allow other people in with you.**

- Do not leave your belongings unattended.

- If you notice suspicious activity or suspect that unauthorized individuals are in the library after closing, **contact campus police immediately** at 303-724-4444.

- **Red emergency phones** are on every floor outside each restroom. In case of emergency, call 9-1-1.

- **Yellow panic alarms:** Lift the cover for an audible local alarm. When red PUSH button is pressed, 9-1-1 alert to police is triggered & blue strobes will flash. When the cover is closed, the audible alarm ceases.

- Emergency call buttons are on the panel of the outside badge reader at the entrance. If your badge does not let you into the building use the buttons or call 303-724-4444. Elevators provide emergency call out buttons if needed.
I. Badges that allow staying after close + badge in through front door:

II. Other Badges (3) which allow you to remain in the building after closing: